



Etheridge Property Management, Inc.

SAILMAKER'S PLACE CONDOMINIUM OWNERS ASSOCIATION, INC

**FIRST NOTICE OF DATE OF ANNUAL MEETING
AND BOARD ELECTION**

TO ALL MEMBERS:

On **November 10, 2018**, at **9:00 A. M.** at The Perdido Bay Community Center located at 13660 Innerarity Point Road, Pensacola, Florida, the Annual Meeting of the Association will be held for the purpose of electing Directors and such other business as may lawfully be conducted. Subsequent to the "FIRST NOTICE" you will receive a "SECOND NOTICE OF ANNUAL MEETING" which will specify the agenda and advise of other important information concerning the Annual Meeting.

The purpose of this Notice is to advise you of the date, time and place of the Annual Meeting and Election and to inform you of the process for qualifying for the Board.

QUALIFYING FOR THE BOARD

On or before **October 1, 2018**, you must give written notice to Etheridge Property Management; either by mail, fax or in person to the Association of your desire to run for the Board. Mailing address: 908 Gardengate Circle, Pensacola, FL 32504, fax to 850-484-2925 or by email to kcoffey@epmfl.net. The attached "Notice of Intent to be a Candidate for the Board" may be used for that purpose. You may submit an Information Sheet, no larger than 8 ½ inches by 11 inches, containing your qualifications and/or platform for office. This information sheet must be submitted to the Association on or before **October 1, 2018**.

The Information Sheet and ballots will be mailed to voting members, if necessary with the Second Notice of the Annual Meeting, not less than fourteen (14) days prior to the date of the Annual Meeting.

Dated: September 10, 2018

BY ORDER OF THE BOARD OF DIRECTORS